

Tendring Local Cultural Education Partnership (LCEP) Creative Micro-Grants Pilot Programme 2026 Scoring Criteria

This scoring criteria is based on guidance published in the [UK Shared Prosperity Fund 2025-26: Technical note](#) and the published Tendring District Council Cabinet report [A. UK SHARED PROSPERITY FUND TRANSITION YEAR 2025/26](#). It has been used for UKSPF funding awards.

Stage 1 - Pass/Fail

If any of these questions are failed, the rest of the application will not be scored.

1. Please confirm you are able to meet these requirements and that funding is to be spent in accordance with the criteria outlined. **Yes / No**
2. That you will undertake monitoring and be able to demonstrate a defined impact with evidence that the outcomes have met the project aims. **Yes / No**
3. Confirm that all activity will take place with young people up to 16 (25 with SEND) within Tendring. **Yes / No**
4. That you will adhere to all relevant laws, including data protection, health and safety, and employment legislation and safeguarding. **Yes / No**
5. Confirm that the project can be completed and all funding spent by 24th September 2026. **Yes / No**
6. Do you owe any debts to the Council. **Yes / No**
7. Have you received more than £315,000 in Minimum Financial Assistance (or similar types of funding) during this financial year and the previous two financial years? **Yes / No**

Stage 2

As well as the pass/fail questions, there are 4 scored questions as part of the application process, meaning the overall score will be out of a maximum of 12 as per the table below. Three people will score individually, then discuss to agree one overall score out of 12.

About you

1. Has the applicant described their organisation/set up and track record.

Give a brief overview of your organisation or details of the organisation behind the proposed project. Include a track record that clearly evidences your ability to deliver the activity.

2. How well has the project been explained and justified, does this support the priorities set out within the sub-themes?

Please give a short description of your project & please provide evidence to support your project. Include information on beneficiaries and impact, legacy and longer term impact. Include if there will be any lasting impact or legacy and confirm that delivery and evaluation will be completed by 24th September 2026.

3. Has the applicant provided an adequate cost breakdown?

Please briefly explain how you have reached this figure, including any sources of match funding if appropriate.

4. Value for money – Through the outputs and outcomes, we aim to achieve the maximum benefits for Tendring residents, that also offer value for money. Reflecting on the number of outputs and scale of outcomes achieved (from the questions below) compared to the cost of the project, how well does the project represent value for money?

Please provide specific details on the output/s & outcome/s your project aims to achieve, including a specific figure for each and how you have reached this estimate.

Please state what you see as the benefits to your project. Include information on where the project is located, a description of its benefits, and who the beneficiaries will be. You may wish to refer to the outputs and outcomes you have selected.

Key information:

- If there is a substantial volume of bids submitted, to distribute funds equitably across applicants and the district, the highest scoring bids that meet the criteria will be awarded.*
- When allocating the last of the funding, if there are multiple remaining bids with the same score, the panel will discuss each bid and fund the most impactful and/or the bid that aligned with the themes the strongest.*

Scored Questions:	
0	Wholly Unsatisfactory
	No response or the whole response is irrelevant to all of the question and evaluation criteria.
1	Unsatisfactory
	The response only covers a minor element of the question and evaluation criteria and does not provide evidence to all points mentioned in the question
2	Partially Acceptable
	The response covers more than one element of the question and evaluation criteria but does not fully evidence all points mentioned in the question
3	Acceptable

	The response addresses the question provides sufficient evidence for all aspects of the question

Scoring Panel

The panel will be made up of representatives from the Tendring Cultural Education Partnership, should there be any conflicts of interest these will be declared prior to scoring and evaluation. All responses will remain confidential and no evaluation panel member will be able to submit an application.